

Approved 08/22/2013

At 5:30 pm on Thursday August 15, 2013 the Town Administrator was notified that two of the Selectmen could not make the meeting due to unforeseen circumstances, thus there was no quorum for the scheduled meeting. The meeting was moved to 11:30 am on Friday August 16, 2013 in the main floor meeting room. Notice was posted at 6:00 pm on the door of the meeting room where the meeting was due to take place, on the front door of the Fremont Town Hall, and messages posted on the Town website (meetings calendar and as a home page news item). The agenda was revised to reflect new times, and the one appointment scheduled was rescheduled to the Board's next regular meeting on August 29, 2013.

I. CALL TO ORDER at 11:30 am in the main floor meeting room at the Fremont Town Hall. Present were Selectmen Leon Holmes Sr and Greta St Germain; and Town Administrator Heidi Carlson.

II. ANNOUNCEMENTS

The Energy Committee met last night at 8:00 pm in the Town Hall. They forwarded for the Board's consideration, a proposal regarding Solar Electrical Generation Projects and Power Purchase Agreements. Selectmen reviewed and began discussing the letter and the potential. There was Board discussion about such a proposal being taken to the Town's voters for approval and questions about the long term ramifications, cost versus savings, and about investors who receive the tax credit. There were questions about who repairs the systems and how maintenance and monitoring are handled and paid for during the project. Selectmen wanted more information and details before rendering any decision.

The Budget Committee meets next Wednesday, August 21, 2013 at 7:00 pm in the main floor meeting room at the Town Hall. Also next Wednesday, there is a meeting of SRRDD 53-B which will be held in Rye. Holmes Sr and Carlson will attend the Budget Committee meeting and St Germain will attend the 53-B meeting.

III. LIAISON REPORTS - none

IV. APPROVAL OF MINUTES

Selectmen reviewed the minutes of 08 August 2013. The quorum of members at that meeting were not available today, so no action was taken.

V. SCHEDULED AGENDA ITEMS

Chief Twiss came in to the meeting at 11:30 am. He briefed the Board about a fatal accident that happened last night. A press release had been drafted by Sergeant Larochelle and was available first thing this morning.

He came in to follow-up with the Board on filling the full-time vacancy created by Shawn Carlson's resignation. He discussed his interview with a current part-time Fremont officer, who is full-time certified and interested in the position. He outlined the employee's certifications and experience and asked the Board about making a conditional offer of employment. Selectmen discussed the matter, including that hiring a certified officer would save significant funds (equipment, training time, etc).

St Germain moved to authorize Chief Twiss to issue a conditional offer of employment to Kurtis Boissonneault for completion of a background check including freshening up the one from his original hire in the fall of 2012, and other required testing. Holmes Sr seconded and the vote was unanimously approved 2-0.

There was some discussion about pay rates and the benefit package available for a full-time Fremont employee.

Twiss then discussed the need for additional training to cover additional time than the NH Mandatory firearms and other training sessions. He would like to offer training in their use of tasers, CPR, defensive tactics for example. He advised the Board that this is an important part of officer and community safety. Carlson discussed budget hurdles from years past with regard to training. Selectmen felt this was important for the safety of the officer and the community. Chief Twiss will work on trainings for the balance of this year with existing funding, and is also preparing to work on the budget proposal for 2014.

There was a brief discussion regarding a complaint that Selectman St Germain received from Keith Stanton regarding a property line issue on Birch Haven. Chief Twiss has phoned Stanton in follow-up and there was some discussion about how civil matters are handled by the Police Department.

Chief Twiss left the meeting at approximately 12:10 pm.

VI. OLD BUSINESS

1. Selectmen review a Deputy/Clerical Town Clerk position posting that had been drafted by Carlson and revised by Sharon Girardi based on current need.
2. Selectmen reviewed and signed the Town Forest timber harvest contract and Intent to Cut for parcel 02-156.002.001. Carlson and Meredith Bolduc had reviewed the contract for completeness in coordination with past discussions and votes of the Conservation Commission and Board of Selectmen.
3. A retired badge and ID have been provided to Neal Janvrin as part of the final settlement. The final settlement agreement was received today and will be placed on file with the Town Clerk as required. Parties wishing to view the document can see the Town Clerk's Office or the Selectmen's Office during normal business hours. The Insurance company's attorney has been in touch with Jason Schreiber on behalf of the Town regarding his FOIA request on behalf of the Union Leader.
4. Carlson asked the Board about their thoughts on the trash & recycling contract. It is time to put the contract out to bid again and the Board decided that they would prefer to pursue the toter option as is currently in place because it is working and has saved the Town significant money in the past couple of years.
5. Selectmen reviewed the Martin Road Bridge engineering contract with comments and a proposed addendum from Town Counsel. Selectmen asked that this be sent to Nancy Mayville and Stantec for further review and concurrence.
6. A form for recording of the Restoration of Involuntarily Merged Lots was signed in follow-up to the application submitted by the Ruth F Anderson Trust based on the deed information submitted.

VII. NEW BUSINESS

1. Selectmen reviewed and approved the payroll manifest \$22,131.71 and accounts payable manifest \$17,909.04 for current week dated 16 August 2013.
2. Selectmen reviewed bills and invoices for payment.

3. Selectmen reviewed the folder of incoming correspondence.
4. The Board decided to hold a very brief meeting at 7:00 am next Thursday August 23, 2013 for review of manifests and bills and only the most urgent business.
5. Selectmen reviewed and approved Cooperage Forest Manifest # 2013-020 CFE for \$2,507.74 as authorized by the consulting engineer on the project.
6. Selectmen discussed a Tractor Supply commercial account in response to employees purchasing items there on their personal credit cards. Grass seed is much cheaper there than at another vendor in the area, making it worthwhile to purchase some items in the Brentwood store. The Board agreed that Carlson could submit an account application on behalf of the Town for use by employees on Town equipment and supplies.
7. Selectmen reviewed and approved the September Newsletter for publication.
8. Copies of 2014 budget proposals for the following Departments were distributed:
 - 4130 Executive
 - 4240 Building Inspection
9. The July 2013 budget expenditure sheet distributed to Board members. This has been forwarded to the Budget Committee for next weeks meeting as well.
10. Holmes inquired about any Intents to Cut filed for house lots being cut on Spaulding Road. Carlson verified that none had been filed and stated that most house lots being converted do not require an Intent be filed. Holmes will look at the lot in question.

VIII. NON-PUBLIC SESSION NH RSA 91-A - none

The next meeting will be held at 7:00 am on Thursday August 22, 2013. The next regular Board meeting will be a work session, to be held on Thursday August 29, 2013 at 6:00 pm.

IX. ADJOURNMENT

With no further business to come before the Board, motion was made by Holmes and seconded by St Germain to adjourn the meeting at 1:30 pm. The vote was unanimously approved 2-0.

Respectfully submitted,

Heidi Carlson
Town Administrator